

VS 2027 Seoul

GUIDELINES FOR ABSTRACT SUBMISSION (FREE PAPER)

Please read carefully the guidelines below for abstract submission.

1. Rules for abstract submission

- A. All abstracts must be submitted online through the VS 2027 Seoul website only at www.vs2027.org. Your abstract submission will be acknowledged automatically by email. FAX OR EMAIL SUBMISSIONS WILL NOT BE ACCEPTED.
- B. Complete all required sections of the online abstract submission. Failure to complete the required fields results in an incomplete abstract. Incomplete abstracts cannot be reviewed.
- C. Submission of an abstract indicates acceptance of and compliance with the abstract submission rules and the scientific validity of the presentation, and that all authors have read and approved the abstract and its contents.
- D. Authors are required to indicate their preference on the type of presentation between oral or poster presentation by checking the appropriate box on the submission page. The VS 2027 Seoul Scientific Committee, however, reserves the right to make the final decision on the type of presentation for all abstracts.
- E. The VS 2027 Seoul Scientific Committee reserves the right to reject abstracts that do not observe the abstract submission rules mentioned in this guideline.
- F. Acceptance or rejection of abstracts will be based on rankings given by a peer review of experts in the associated subspecialties. Notification of acceptance will be sent to the author by email. The reviewing process is confidential, and the decision is final and cannot be appealed.
- G. All accepted abstracts will be published in the official abstract book and distributed to all delegates. Abstracts will be published exactly as submitted. Errors will not be amended by the organizing committee.
- H. Accepted abstracts are official documents of the meeting. The presenting author must register, attend the meeting and present the abstracts as scheduled. The presenting author's registration deadline is **March 9, 2027**. Accepted abstracts whose presenting authors do not register by this date, will be automatically excluded from the program and from all awarding nominations, and will not be published in the program/abstract book.
- I. Abstracts can be accessed and edited until the abstract submission deadline of **November 30, 2026**. There is no 'final submit' button. Your last update and submission will be your final abstract.
- J. Instructions on the preparation of presentations and information on the projection facilities will be sent to the presenter after the notification of acceptance.

2. Instructions for abstract preparation

- A. **Language:** Abstracts must be written and presented in English.
- B. **Title:** Use a concise title that indicates the content of the abstract. The complete title may not exceed **30 words**. Refrain from using abbreviations in the title.
- C. **Authors:** Given names and surnames of all co-authors must be provided. Do not include degrees or titles.
- D. **Institution:** Each author must be listed by department, institution and country.
- E. **Contents:**
 - Abstracts may not exceed **300 words**.
 - Contents may be organized as the author sees fit, though they should include the purpose of the study, the methods used, a summary of the results and the conclusion reached. Please include concrete results and avoid "research is in progress" or "results will be discussed."
 - All abbreviations must be defined in the complete term with the abbreviation in parenthesis in first use. Only standard abbreviations may be used without definition. Data must be given in units widely used in literature (An international metric system is preferred).
 - Abstracts will be reproduced exactly as submitted and will not be edited in any way. The authors are responsible for all spelling, grammatical or scientific errors.
- F. **Keywords:** Three keywords must be entered.

3. Topics

For reviewing and scheduling purposes, abstracts will be divided into thematic areas. Please select a topic that best describes your abstract during abstract submission. The Scientific Committee will respect the authors' choice regarding their self-assignment of a topic, but it reserves the right to change the topic classifications in order to achieve a well-balanced scientific program.

1	Epidemiology and Natural History
2	Basic and Translational Research (Preclinical)
3	NF2 / Schwannomatosis: Molecular Biology and Clinical Management
4	Anatomy, Imaging and Radiomics
5	Observation and Conservative Management
6	Microsurgery: Techniques, Outcomes and Complications
7	Radiosurgery and Radiation Therapy
8	Facial Nerve: Preservation, Monitoring and Rehabilitation
9	Hearing Preservation, Cochlear Implantation and Auditory Rehabilitation
10	Quality of Life, Patient-Reported Outcomes
11	Clinical Trials and Emerging Pharmacotherapy
12	Artificial Intelligence and Digital Health
13	Other CPA and Lateral Skull Base Tumors
14	Video Report
15	Others

4. Declaration

A. Statement of Responsibility

- The co-authors agree with the stated results and have consented to inclusion as authors.
- Work involving humans or animals, or material derived from them, was approved by institutional ethics committees.

B. Originality: Abstracts must be original and must not have been published at the time of abstract submission.

C. Conflicts of Interest: To avoid any commercial bias, all authors must disclose conflicts of interest in the presentation.

D. Copyright

- The content belongs to the author(s). By submitting the abstract, the author(s) also grant VS 2027 Seoul free of charge the non-exclusive right to edit, publish, display, distribute, store the abstract and make all types of derivative works in all forms, formats, and media, now known or hereinafter developed.
- The authors retain the right, after presentation, to subsequently include the work in articles, books, or derivative works that he/she authors or edits, provided said use does not imply the endorsement of the VS 2027 Seoul.
- The submitter signs for all co-authors. He/she accepts responsibility for the present rules for submission and presentation on behalf of all co-authors.

5. Notification of Acceptance

Notification of Acceptance will be sent to authors **from January 18, 2027**. If your abstract is accepted, please be sure that the presenting author registers by no later than **March 9, 2027**. If you do not register in time, your abstract will not be included in the program of VS 2027 Seoul.

Abstract withdrawal is only permitted if notified in writing to scientific@vs2027.org and confirmed by the secretariat within 14 days of notification of acceptance.

Abstract Submission Deadline	by November 30, 2026
Notification of Acceptance	from January 18, 2027
Presenting Author's Registration Deadline	by March 9, 2027

[ABSTRACT SAMPLE]

The on-line submission system will automatically fit your abstract to the standard format.

FP-0001 *[Apply No.]*

Anatomy & Radiology *[Abstract Topic]*

[Type of Presentation] Oral

Current Management Strategies for Vestibular Schwannoma *[TITLE]*

[Authors' Name] Presenting author's name will be underlined and corresponding author will be in bold.

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[Contents Body] Use of subtitle such as 'purpose, method, result and/or conclusion' depending on your choice.

This study examines the current management strategies for vestibular schwannoma...

Keywords: Vestibular Schwannoma, Strategies, Hearing Preservation